

GIPA Training

GIPA Training helps agency and council staff understand the essential elements of the new Government Information (Public Access) Act 2009 (GIPA).



The Challenge

The Government Information (Public Access) Act 2009 (GIPA) has been passed and will come into effect from 1 July 2010. The new Act will have a significant impact on the way in which NSW Government agencies provide public access to government information. It is critical for agencies to ensure that staff understand the provisions of GIPA and the obligations that it imposes upon them. It is also critical that agencies develop appropriate policies and procedures to enable compliance with the new legislation.

The Solution

InConsult is offering two levels of GIPA training for agencies.

Level 1. Introduction to GIPA is an introductory course designed for staff and stakeholders who need to be aware of GIPA and its implications but don't need to understand the Act in intimate detail.

Course outline: Background to GIPA, key provisions, open access information, proactive release, informal release, formal access applications, ancillary provisions, implications for agency staff, scenario/case studies.

Who should attend this level 1 training course? Senior Managers, line/department managers, front line customer service staff, procurement and contract management personnel and other staff who may be called upon to provide agency information to the public should attend this course.

Level 2. GIPA in Practice is an advanced course designed for staff who will need to administer the provisions of the Act and deal with access applications. Both courses can be delivered at the agency's premises and can be tailored specifically to the organisation's needs.

Course outline: This course includes background to GIPA, key provisions, open access information, proactive release, informal release, formal access applications, ancillary provisions, implications for agency staff, more in depth analysis and discussion of key requirements, getting ready for GIPA, forms and templates.

Who should attend this level 2 training course? All staff responsible for overseeing and administering the provisions of GIPA.

Both courses includes interactive group activities and scenario/case studies to make learning memorable, relevant and effective.

Key Benefits

Be better prepared for the commencement of GIPA.

Ensure staff have the necessary knowledge and understanding of their responsibilities under GIPA.

Reduce the chances of non compliance and any resultant consequences.

Why Choose InConsult?

InConsult's Director, Mitchell Morley, has over 20 years experience in dealing with Freedom of Information, Privacy and s12 of the Local Government. Mitchell has the first hand experience and knowledge to assist organisations, especially local councils, to understand and meet their obligations under GIPA.

If you would like to find out more about this training course, email Mitchell Morley at mitchelm@inconsult.com.au or call us on 02 9241 1344.

